

Appendix-C

Application form to be filled by _____

TRANSMISSION LICENSEE

For the year _____

INDEX

Checklist of Forms and other information/ documents for tariff filing for Transmission System

Name of Utility / Transmission Licensee

Form No.	Tariff Filing Formats (Transmission)	Tick
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FORM-16	Details of operation and maintenance expenses	
Other Information/ Documents		
Sl. No.	Information/ Document	Tick
1	Certificate of incorporation, Certificate for Commencement of Business, Memorandum of Association, & Articles of Association (For New Station setup by a company making tariff application for the first time to CERC)	
2	Regionwise and Corporate audited Balance Sheet and Profit & Loss Accounts with all the Schedules & annexures for the new Transmission System & for the relevant years.	
3	Copies of relevant loan Agreements	
4	Copies of the approval of Competent Authority for the Capital Cost and Financial package.	
5	Copies of the Equity participation agreements and necessary approval for the foreign equity.	
6	Copies of the BPTA/TSA with the beneficiaries, if any	
7	Detailed note giving reasons of time and cost over run, if applicable.	
8	Any other relevant information, (Please specify)	

Note: Electronic copy in the form of CD/Floppy disc shall also be furnished.

FORM- 1

Summary Sheet

Name of the Company: _____

Name of the Project : _____

Name of the Transmission Element : _____

Region

State

District

(Rs. in lakhs)

Sl.no	Particulars		Previous year	Current year	Ensuing year
1	2		3	4	5
1	Depreciation	FORM- 11			
2	Interest on Loan	FORM- 13A			
3	Return on Equity ¹				
4	Interest on Working Capital	FORM- 14			
5	O & M Expenses				
	Total				

¹ Details of calculations to be furnished.

APPLICANT

DETAILS OF TRANSMISSION LINES & SUBSTATIONS

Name of the Transmission Licensee : _____

Name of the Project : _____

Name of Region: _____

Transmission lines

S.NO	Name of line	Type of line AC/HVDC	S/C or D/C	Voltage level kV	Line length Ckt-Km	Date of Commercial operation	Covered in this petition (Yes/No)
1							
2							
3							
4							
-							
-							

Substations

S.NO	Name of Sub- station	Type of Substation Conventional/ GIS	Voltage level kV	No. of transformers / Reactors/SVC etc (with capacity)	No. of Bays	Date of Commercial operation	Covered in this petition (Yes/No)
1							
2							
3							
4							
-							

APPLICANT

Normative Parameters to be considered for tariff calculations**Name of the Transmission Licensee :****Name of the Project :****Name of Region:**

Particulars	Unit	Previous year	Current year	Ensuing year
1	2	3	4	5
Target Availability	%			
Normative O&M per ckt.km	Rs. lakhs			
Normative O&M per bay	Rs. lakhs			
Spares for WC as % of O&M	%			
Receivables in Months for WC	months			
Rate of Return on Equity (%)	%			

APPLICANT

Details of Foreign loans

(Details only in respect of loans applicable to the project under consideration)

Name of the Company _____
Name of the Project : _____
Name of the Transmission Element : _____
Exchange Rate at COD _____
Exchange Rate as on 31.03._____

(Amount in lakhs)

Financial Year (Starting from COD)	Year 1				Year 2				Year 3 and so on			
	2	3	4	5	6	7	8	9	10	11	12	13
1	Date	Amount (Foreign Currency)	Exchange Rate	Amount (Rs.)	Date	Amount (Foreign Currency)	Exchange Rate	Amount (Rs.)	Date	Amount (Foreign Currency)	Exchange Rate	Amount (Rs.)
Currency1¹												
At the date of Drawl ²												
Scheduled repayment date of principal												
Scheduled payment date of interest												
At the end of Financial year												
Currency2¹												
At the date of Drawl ²												
Scheduled repayment date of principal												
Scheduled payment date of interest												
At the end of Financial year												
Currency3¹ & so on												
At the date of Drawl ²												
Scheduled repayment date of principal												
Scheduled payment date of interest												
At the end of Financial year												

¹ Name of the currency to be mentioned e.g. US \$, DM, etc. etc.

² In case of more than one drawl during the year, Exchange rate as on the date of each drawl to be given.

APPLICANT

Abstract of Admitted Capital Cost for the existing Projects

Name of the Transmission Licensee :

Name of the Project :

Name of Region:

Particulars	Amount
Capital cost admitted as on _____	
(Give reference of the JERC(M&M) relevant authority Order with Application No. & Date)	
Foreign Component, if any (In Million US \$ or the relevant Currency):	
Domestic Component (Rs. Cr.):	
Foreign Exchange rate considered for the admitted cost:	
Total Project cost to be admitted (Rs. Cr):	

APPLICANT

Abstract of Capital Cost Estimates and Schedule of Commissioning for the New projects

Name of the Transmission Licensee : _____

Name of the Project : _____

Name of Region: _____

Capital Cost Estimates for new projects

Name of Authority approving the Capital cost estimates:		
Date of approval of the Capital cost estimates:		
	estimated Day Cost	Completed Cost
Price level of approved estimates	As of End of	As on Scheduled
Foreign Exchange rate considered for the Capital cost estimates		
Capital Cost excluding IDC & FC		
Foreign Component, if any (In Million US \$ or the relevant Currency)		
Domestic Component (Rs. Cr.)		
Capital cost excluding IDC & FC (Rs. Cr) - Total		
<u>IDC & FC</u>		
Foreign Component, if any (In Million US \$ or the relevant Currency)		
Domestic Component (Rs. Cr.)		
Total IDC & FC (Rs.Cr.)		
Rate of taxes & duties to be considered		
Capital cost Including IDC & FC		
Foreign Component, if any (In Million US \$ or the relevant Currency)		
Domestic Component (Rs. Cr.)		
Total Capital cost Including IDC & FC (Rs. Cr)		
Schedule of Commissioning		
(Scheduled DOC elementwise)		

Note:

1. Copy of approval letter should be enclosed.
2. Details of Capital cost are to be furnished as per FORM-5B or 5C as applicable.
3. Details of IDC & Financing Charges are to be furnished as per FORM-16.

APPLICANT

Break-up of Project Capital Cost for Transmission System

Name of the Transmission Licensee : _____

Name of the Project : _____

Name of Region: _____

Sl.No.	Break Down	Capital Cost in Rs. Crores		Variation	Reasons for Variation	Admitted Cost
		As per original Estimates	As on COD			
1	2	3	4	5	6	7
A	TRANSMISSION LINE					
1.0	Preliminary works					
1.1	Design & Engineering					
1.2	Priliminary investigation, Right of way, forest clearance, PTCC , general civil works etc.					
1.3	Total Preliminary works					
2.0	Transmission Lines material					
2.1	Towers Steel					
2.2	Conductor					
2.3	Earth Wire					
2.4	Insulators					
2.5	Hardware Fittings					
2.6	Conductor & Earthwire accessories					
	Total Transmission Lines material					
2.8	Spares					
2.9	Erection, Stringing & Civil works including foundation					
3.0	Taxes and Duties					
3.1	Custom Duty					
3.2	Other Taxes & Duties					
	Total Taxes & Duties					
	Total -Transmission lines					
B.	SUBSTATIONS					
4.0	Preliminary works & land					
4.1	Design & Engineering					
4.2	Land					
4.3	Site preparation					
	Total Preliminary works & land					
5.0	Civil Works					
5.1	Control Room & Office Building including HVAC					
5.2	Township & Colony					
5.3	Roads and Drainage					
5.4	Foundation for structures					
5.5	Misc. civil works					
	Total Civil Works					
6.0	Substation Equipments					

6.1	Switchgear (CT,PT, Circuit Breaker, Isolator etc)					
6.2	Transformers					
6.3	Compensating Equipment(Reactor, SVCs etc)					
6.4	Control , Relay & Protection Panel					
6.5	PLCC					
6.6	HVDC package					
6.7	Bus Bars/ conductors/Insulators					
6.8	Outdoor lighting					
6.9	Emergency D.G. Set					
6.10	Grounding System					
6.11	Structure for switchyard					
	Total Substation Equipments					
7.00	Spares					
8.0	Taxes and Duties					
8.1	Custom Duty					
8.2	Other Taxes & Duties					
8.3	Total Taxes & Duties					
	Total (Sub-station)					
9.0	Construction and pre-commissioning expenses					
9.1	Site supervision & site admn.etc.					
9.2	Tools and Plants					
9.3	construction Insurance					
	Total Construction and pre - commissioning expenses					
10.0	Overheads					
10.1	Establishment					
10.2	Audit & Accounts					
10.3	Contingency					
	Total Overheads					
11.0	Project Capital cost without IDC & FC					
12.0	IDC & FC					
13.0	Project Capital cost including IDC & FC					

APPLICANT

Break-up of Construction/Supply/Service packages

Name of the Transmission Licensee : _____

Name of the Project : _____

Name of Region: _____

S.No	Name/No. of Construction/supply/service package	Scope of works ¹ (in line with head of cost break-ups as applicable)	Whether awarded through ICB/DCB/Depatmentally/Deposit Work etc & No. of bids received	No. of bids received	Date of Award	Date of Start of work	Date of Completion of Work	Value of Award ² in (Rs. Cr.)	Firm or With Escalation in prices	Actual expenditure till the completion or up to COD whichever is earlier
1	2	3	4	5	6	7	8	9	10	11

¹ The scope of work in any package should be indicated in conformity of Capital cost break-up in form-5B to the extent possible.
² If there is any package, which need to be shown in Indian Rupee and foreign currency(ies), the same should be shown separatly alongwith the currency, the exchange rate e.g. Rs.80 Cr+US\$50m=Rs.280Cr at US\$=Rs40 as on say _____.

APPLICANT

DETAILS OF ELEMENTWISE COST**Name of the Transmission Licensee :** _____**Name of the Project :** _____**Name of Region:** _____**Transmission lines**

S.NO.	Name of line	Apportioned approved Cost (Rs. Lakhs)	Completed Cost (Rs. Lakhs)
1			
2			
3			
4			
-			
-			
-			

Substations

S.NO.	Name of Substation	Apportioned Capital approved Cost (Rs. Lakhs)	Completed Cost (Rs. Lakhs)
1			
2			
3			
4			
-			
-			

Applicant

Financial Package upto COD

Name of the Company _____

Name of the Project : _____

Name of the Transmission Element : _____

Project Cost as on COD¹ _____Date of Commercial Operation of the Transmission element² _____

(Amount in lakhs)

1	Financial Package as Approved		Financial Package as on COD		As Admitted on COD	
	Currency and Amount ³		Currency and Amount ³		Currency and Amount ³	
	2	3	4	5	6	7
Loan-I	US \$	200m				
Loan-II						
Loan-III						
and so on						
Equity-						
Foreign						
Domestic						
Total Equity						
Debt : Equity Ratio						

¹ Say US \$ 200m + Rs.400 Cr or Rs.1200 Cr including US \$200m at an exchange rate of 1US \$=Rs.40/-

² Date of Commercial Operation means Commercial Operation of the transmission element

³ For example : US \$, 200M etc.etc

APPLICANT

Details of Project Specific Loans

Name of the Company: _____
Name of the Project : _____
Name of the Transmission Element : _____

(Amount in lakhs)

Particulars	Package1	Package2	Package3	Package4	Package5	Package6
1	2	3	4	5	6	7
Source of Loan ¹						
Currency ²						
Amount of Loan sanctioned						
Amount of Gross Loan drawn upto 31.03.____/COD ^{3,4,5,13,15}						
Interest Type ⁶						
Fixed Interest Rate, if applicable						
Base Rate, if Floating Interest ⁷						
Margin, if Floating Interest ⁸	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No
Are there any Caps/Floor ⁹						
If above is yes,specify caps/floor						
Moratorium Period ¹⁰						
Moratorium effective from						
Repayment Period ¹¹						
Repayment effective from						
Repayment Frequency ¹²						
Repayment Instalment ^{13,14}						
Base Exchange Rate ¹⁶						

¹ Source of loan means the agency from whom the loan has been taken such as WB, ADB, WMB, PNB, SBI, ICICI, IFC, PFC etc.

² Currency refers to currency of loan such as US\$, DM, Yen, Indian Rupee etc.

³ Details are to be submitted as on 31.03.____ for existing assets and as on COD for the remaining assets.

⁴ Where the loan has been refinanced, details in the Form are to be given for the loan refinanced. However, the details of the original loan are to be given separately in the same form.

⁵ If the Tariff in the petition is claimed separately for various transmission elements, details in the Form are to be given separately for all the transmission elements in the same form.

⁶ Interest type means whether the interest is fixed or floating.

⁷ Base rate means the base as PLR etc. over which the margin is to be added. Applicable base rate on different dates from the date of drawl may also be enclosed.

⁸ Margin means the points over and above the floating rate.

⁹ At times caps/floor are put at which the floating rates are frozen. If such a condition exists, specify the limits.

¹⁰ Moratorium period refers to the period during which loan servicing liability is not required.

¹¹ Repayment period means the repayment of loan such as 7 years, 10 years, 25 years etc.

¹² Repayment frequency means the interval at which the debt servicing is to be done such as monthly, quarterly, half yearly, annual, etc.

¹³ Where there is more than one drawal/repayment for a loan, the date & amount of each drawal/repayment may also be given separately

¹⁴ If the repayment instalment amount and repayment date can not be worked out from the data furnished above, the repayment schedule to be furnished separately.

¹⁵ In case of Foreign loan, date of each drawal & repayment alongwith exchange rate as on that date may be given.

¹⁶ Base exchange rate means the exchange rate prevailing as on 31.03.____ for existing assets and as on COD for the remaining assets.

APPLICANT

Details of Allocation of corporate loans to various transmission elements

Name of the Company:

Name of the Project :

Name of the Transmission Element :

(Amount in lacs)

Particulars	Package1	Package2	Package3	Package4	Package5	Remarks
1	2	3	4	5	6	7
Source of Loan ¹						
Currency ²						
Amount of Loan sanctioned						
Amount of Gross Loan drawn upto 31.03./COD ^{3,4,5,13,15}						
Interest Type ⁶						
Fixed Interest Rate, if applicable						
Base Rate, if Floating Interest ⁷						
Margin, if Floating Interest ⁸						
Are there any Caps/Floor ⁹	Yes/No	Yes/No	Yes/No	Yes/No	Yes/No	
If above is yes,specify caps/floor						
Moratorium Period ¹⁰						
Moratorium effective from						
Repayment Period ¹¹						
Repayment effective from						
Repayment Frequency ¹²						
Repayment Instalment ^{13,14}						
Base Exchange Rate ¹⁶						
Distribution of loan packages to various transmission elements						
Region 1						
Transmission element 1						
Transmission element 2 and so on						
Total						
Region 2						
Transmission element 1						
Transmission element 2 and so on						
Total						
Region 3						
Transmission element 1						
Transmission element 2 and so on						
etc.						
Total						
Total						
RLDC						
Total						

¹ Source of loan means the agency from whom the loan has been taken such as WB, ADB, WMB, PNB, SBI, ICICI, IFC, PFC etc.

² Currency refers to currency of loan such as US\$, DM, Yen, Indian Rupee etc.

³ Details are to be submitted as on 31.03._____ for existing assets and as on COD for the remaining assets.

⁴ Where the loan has been refinanced, details in the Form are to be given for the loan refinanced. However, the details of the original loan are to be given separately in the same form.

⁵ If the Tariff in the petition is claimed separately for various transmission elements, details in the Form are to be given separately for all the transmission elements in the same form.

⁶ Interest type means whether the interest is fixed or floating.

⁷ Base rate means the base as PLR etc. over which the margin is to be added. Applicable base rate on different dates from the date of drawl may also be enclosed.

⁸ Margin means the points over and above the floating rate.

⁹ At times caps/floor are put at which the floating rates are frozen. If such a condition exists, specify the limits.

¹⁰ Moratorium period refers to the period during which loan servicing liability is not required.

¹¹ Repayment period means the repayment of loan such as 7 years, 10 years, 25 years etc.

¹² Repayment frequency means the interval at which the debt servicing is to be done such as monthly, quarterly, half yearly, annual, etc.

¹³ Where there is more than one drawl/repayment for a loan, the date & amount of each drawl/repayment and its allocation may also be given separately

¹⁴ If the repayment instalment amount and repayment date can not be worked out from the data furnished above, the repayment schedule to be furnished separately.

¹⁵ In case of Foreign loan, date of each drawl & repayment alongwith exchange rate as on that date may be given.

¹⁶ Base exchange rate means the exchange rate prevailing as on 31.03._____ for existing assets and as on COD for the remaining assets.

APPLICANT

Financing of Additional Capitalisation

Name of the Company: _____
Name of the Project : _____
Name of the Transmission Element : _____
Date of Commercial Operation _____

(Amount in lakhs)

Financial Year (Starting from COD)	Actual				
	Year1	Year2	Year3	Year4	Year 5
1	2	3	4	5	6
Amount capitalised in Work/Equipment					
Financing Details					
Loan-1					
Loan-2					
Loan-3 and so on					
Total Loan²					
Equity					
Internal Resources					
Others					
Total					

¹ Year 1 refers to Financial Year of COD and Year 2, Year 3 etc. are the subsequent financial years respectively.

² Loan details for meeting the additional capitalisation requirement should be given as per FORM-7 or 8 whichever is relevant.

APPLICANT

Statement of Depreciation**Name of the Company:****Name of the Project :****Name of the Transmission Element :****(Amount in lakhs)**

Financial Year	Previous year	Current year	Ensuing year
1	2	3	4
Depreciation on Capital Cost			
Depreciation on Additional Capitalisation			
Amount of Additional Capitalisation			
Depreciation Amount			
Details of FERV			
Amount of FERV on which depreciation is charged			
Depreciation amount			
Depreciation recovered during the Year			
Advance against Depreciation recovered during the Year			
Total of Depreciation & Advance against Depreciation recovered during the year			
Cumulative Depreciation & Advance against Depreciation recovered upto the year			

Depreciation recovered in Tariff upto_____ to be furnished with yaerwise details in the same form seperately with supporting details..

APPLICANT

Calculation of Depreciation Rate

Name of the Company _____

Name of the Project : _____

Name of the Transmission Element : _____

(Amount in lakhs)

Sl. no.	Name of the Assets ¹	Cost of asset as on 31.03.____ or as on COD, whichever is later	Depreciation Rates as per Schedule approved by CERC	Depreciation Amount (Col.2 x 3)
1	2	3	4	5
1	Land			
2	Building			
3	and so on			
4				
5				
6				
7				
8				
9				
10				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				
31				
32				
	TOTAL			
	Weighted Average Depreciation Rate (%)			

¹ Name of the Assets should conform to the description of the assets mentioned in Depreciation Schedule approved by CERC.

APPLICANT

Calculation of Weighted Average Rate of Interest on Actual Loans¹

Name of the Company:

Name of the Project :

Name of the Transmission Element :

(Amount in lakhs)

Sl. no.	Particulars	Previous year	Current year	Ensuing year
1	2	3	4	5
A	Loan-1			
	Gross loan - Opening			
	Cumulative repayments of Loans upto previous year			
	Net loan - Opening			
	Repayment (s) of Loans during the year			
	Interest on loan			
	Net loan - Closing			
	Average Net Loan			
	Rate of Interest on Loan			
	Interest on loan			
B	Loan-2			
	Gross loan - Opening			
	Cumulative repayments of Loans upto previous year			
	Net loan - Opening			
	Increase / decrease due to FERV			
	Increase / decrease due to ACE			
	Total			
	Repayment (s) of Loans during the year			
	Net loan - Closing			
	Average Net Loan			
	Rate of Interest on Loan			
	Interest on loan			
C	Loan-3 and so on			
	Gross loan - Opening			
	Cumulative repayments of Loans upto previous year			
	Net loan - Opening			
	Increase / decrease due to FERV			
	Increase / decrease due to ACE			
	Total			
	Repayment (s) of Loans during the year			
	Net loan - Closing			
	Average Net Loan			
	Rate of Interest on Loan			
	Interest on loan			
D	Total Loan			
	Gross loan - Opening			
	Cumulative repayments of Loans upto previous year			
	Net loan - Opening			
	Increase / decrease due to FERV			
	Increase / decrease due to ACE			
	Total			
	Repayment (s) of Loans during the year			
	Net loan - Closing			
	Average Net Loan			
	Interest on loan			
E	Weighted average Rate of Interest on Loans			

¹ In case of Foreign Loans, the calculations in Indian Rupees is to be furnished. However, the calculations in Original currency is also to be furnished separately in the same form.

APPLICANT

Calculation of Advance Against Depreciation (AAD)**Name of the Company****Name of the Project :****Name of the Transmission Element :**

(Amount in lakhs)

Particulars	Previous year	Current year	Ensuing year
1	2	3	4
1/10th of the Loan(s)			
Repayment of the Loan(s) as considered for working out Interest on Loan			
Minimum of the Above			
Less: Depreciation during the year (A ¹)			
Cumulative Repayment of the Loan(s) as considered for working out Interest on Loan			
Less: Cumulative Depreciation (B ¹)			
Advance Against Depreciation (Minimum of A & B)			

¹ If the amount is negative, it will be shown as zero.**APPLICANT**

FORM- 14

Calculation of Interest on Working Capital

Name of the Company:

Name of the Project :

Name of the Transmission Element :

(Amount in lakhs)

Sl.no	Particulars	Previous year	Current year	Ensuing year
1	2	3	4	5
1	O & M expenses			
2	Maintenance Spares			
3	Recievables			
	Total Working Capital			
	Rate of Interest			
	Interest on Working Capital			

APPLICANT

Name of the Transmission Licensee :

Name of the Project :

Name of Region:

Draw Down Schedule for Calculation of IDC & Financing Charges

(Amount in Lakhs)										
Sl. No.	Draw Down Particulars	Quarter 1			Quarter 2			Quarter (COD)		
		Quantum in Foreign currency	Exchange Rate on draw down date	Amount in Indian Rupee	Quantum in Foreign currency	Exchange Rate on draw down date	Amount in Indian Rupee	Quantum in Foreign currency	Exchange Rate on draw down date	Amount in Indian Rupee
1	Loans									
1.1	Foreign Loans									
1.1.1	Foreign Loan 1									
	Draw down Amount									
	IDC									
	Financing charges									
1.1.2	Foreign Loan 2									
	Draw down Amount									
	IDC									
	Financing charges									
1.1.3	Foreign Loan 3									
	Draw down Amount									
	IDC									
	Financing charges									
1.1.4	--									
	--									
	--									
1.1	Total Foreign Loans									
	Draw down Amount									
	IDC									
	Financing charges									
1.2	Indian Loans									
1.2.1	Indian Loan 1									
	Draw down Amount	--	--		--	--		--	--	
	IDC	--	--		--	--		--	--	
	Financing charges	--	--		--	--		--	--	
1.2.2	Indian Loan 2									
	Draw down Amount	--	--		--	--		--	--	
	IDC	--	--		--	--		--	--	
	Financing charges	--	--		--	--		--	--	
1.2.3	Indian Loan 3									
	Draw down Amount	--	--		--	--		--	--	
	IDC	--	--		--	--		--	--	
	Financing charges	--	--		--	--		--	--	
1.2.4	--	--	--		--	--		--	--	
	--	--	--		--	--		--	--	
	--	--	--		--	--		--	--	
1.2	Total Indian Loans									
	Draw down Amount	--	--		--	--		--	--	
	IDC	--	--		--	--		--	--	
	Financing charges	--	--		--	--		--	--	
1	Total of Loans drawn									
	IDC									
	Financing charges									
2	Equity									
2.1	Foreign equity drawn									
2.2	Indian equity drawn	--	--		--	--		--	--	
	Total equity deployed									

Note: Drawal of debt and equity shall be on paripassu basis to meet the commissioning schedule.

APPLICANT

DETAILS OF OPERATION AND MAINTENANCE EXPENSES

Name of the Company / Utility : _____

Name of the Power Station : _____

(Rs. in Lakhs)

Sl.no	ITEMS	Previous year	Current year	Ensuing year
	1	2	3	4
(A)	Breakup of O&M expenses			
1	Consumption of Stores and Spares			
2	Repair and Maintenance			
3	Insurance			
4	Security			
5	Administrative Expenses			
	- Rent			
	- Electricity Charges			
	- Travelling and conveyance			
	- Telephone, telex and postage			
	- Advertising			
	- Entertainment			
	- Others (Specify items)			
	Sub-Total (Administrative Expenses)			
6	Employee Cost			
	a) Salaries, wages and allowances			
	b) Staff welfare expenses			
	c) Productivity linked incentive			
7	Corporate office expenses allocation			
8	Total (1 to 8)			
	LESS: Recovered , if any			
	Net Expenses			

Notes:

I. The process of allocation of corporate expenses to generating stations should be specified

II. An annual increase in O&M expenses under a given head in excess of 20 percent should be explained

III. The data should be based on audited balance sheets

(B)	Breakup of corporate expenses (Aggregate)			
	- Employee expenses			
	- Repair and maintenance			
	- Training and Recruitment			
	- Communication			
	- Travelling			
	- Security			
	- Rent			
	- Others			
	Total			
(C)	Details of number of Employees			
	i) Executives			
	ii) Non-Executives			
	iii) Skilled			
	iv) Non-Skilled			
	Total			

(APPLICANT)

